



Transfer of Ownership Form

Please fill out this form to request a Transfer of Ownership. Signatures of both parties are required so that the current account holder "customer" can be released from any further responsibility and the new account owner "transferee" can assume future billing. This transfer form will be returned if any information is omitted. Any further questions you may have can be directed to our customer service department at the number located on your most recent invoice. **Email completed and signed form to: kam@spok.com or fax it to 888-623-9998**

Release of Account (To be completed by Customer):

Customer transfers and assigns all of its right, title and interest in and to the Spok account described below ("Account") to the Transferee as of the Effective Date of Transfer. Customer agrees to pay Spok for services provided before the Effective Date of Transfer, even if not invoiced to Customer until after the Effective Date of Transfer.

Customer's Account Number: _____ **Pager Number:** _____

Customer's Name (Print): _____ **Contact Number:** _____

Customer's Signature / Date: _____

Acceptance of Account (To be completed by Transferee):

By signing below, **Transferee** accepts the transfer and assignment of Customer's right, title and interest in and to the Account as of the Effective Date of Transfer. Transferee acknowledges that (i) Individual Accounts require Quarterly, Semi-Annual, Annual Invoicing and (ii) The Terms and Conditions of Service as found on the Spok website (<http://cloud.spok.com/serviceguide.pdf>) will apply and (iii) Pay all charges for Services provided to Transferee on and after the Effective Date of Transfer.

Transferee's Name (Print): _____

Transferee's Account Number (If existing customer): _____

Transferee's Contact Number: _____

Transferee's Email Address: _____

Transferee's Signature / Date: _____

Transferee's Billing Name and Address, City, State and Zip Code:

Mark (X) to Choose Type of Bill Plan: **Monthly*** **Quarterly** **Semi-Annual** **Annual**

**Applies to Non-Individual accounts only*

Requested Date of Transfer: _____

After submitting the Transfer of Ownership form with all the required information and signatures, allow up to 72 hours for the transfer to be completed.

Rate Information:

Numeric: _____ **Alphanumeric:** _____ **2way:** _____ **ReadyCall:** _____

Features & Equipment:

NOTE: This form does not, and is not intended to cover any transfer or sale of pagers or other equipment between the "Customer" and "Transferee"; only with the transfer of liability for services provided by Spok.